

HORSHAM



TOWNSHIP

POLICE DEPARTMENT

ROBERT H. RUXTON, *Chief of Police*

WILLIAM J. DALY, *Deputy Chief*

1025 HORSHAM ROAD • HORSHAM, PENNSYLVANIA 19044 • (215) 643-8284 • FAX (215) 643-0390

Horsham Township, Montgomery County, is seeking highly motivated and qualified applicants for the position of probationary police officer. Resumes and a provided addendum are accepted on an on-going basis. The resume addendum may be obtained in person at the police station or may be downloaded at www.horsham.org. Resumes and the required addendum can be mailed or hand delivered to the Horsham Police Department, attention: Police Secretary. Resumes and addendums cannot be accepted via email.

All resumes received will be held until the next hiring cycle. Once the department begins the hiring process, the resumes will be reviewed and scored by a review board. A select number of highly qualified applicants will then be invited to continue in the process by first participating in a competitive oral interview.

Required Initial Qualifications:

- Applicant must be capable of possessing the requisite skills, knowledge, and abilities of a police officer.
- Applicant must be at least 21 years of age.
- Applicant must possess a high school diploma or a graduate equivalency.
- Applicant must be a United States citizen.
- Applicant must be Act 120 certified.
- Applicant must possess a valid driver's license.
- Applicant may not have any misdemeanor or felony convictions.
- Applicant must be physically and psychologically able to perform the duties of a police officer.
- Applicant must possess visual acuity acceptable for performing all functions and responsibilities of a police officer.

Horsham Township is an equal opportunity employer. It is the township's policy to grant equal employment opportunities to qualified persons without regard to race, religion, color, national origin, gender, age, veteran status, marital status, or non-job related physical or mental handicap or disability.

"An Accredited Law Enforcement Agency"

Resume Addendum for the Position of Probationary Police Officer

Resume and addendum may be mailed or hand delivered to:
 Horsham Township Police Department
 Attn: Police Secretary
 1025 Horsham Road
 Horsham, Pennsylvania 19044

Please TYPE or PRINT legibly
 All questions MUST be answered

1. Name (Last, First, Middle):		
2. Current address (Street address):		
(City, State, Zip):		
3. Home phone number:		Cell phone number:
4. List any police related skills, qualifications, or certifications:		
5. List any fire and/or EMS related skills, qualifications, or certifications:		
6. List your computer capabilities:		
7. List any secondary languages that you are proficient in using:		
8. List any other skills, qualifications, or certifications:		
9. List any memberships to organizations or volunteer groups:		
10. Are you at least 21 years of age?	YES	NO
11. Do you hold a valid driver's license?	YES	NO
12. Are you a United States Citizen?	YES	NO
13. Are you a high school graduate or hold a G.E.D. certificate?	YES	NO

14. Are you Act-120 certified?	YES	NO
15. Academy Name:	Graduation Date:	
16. Do you have any misdemeanor or felony convictions?	YES	NO
17. Are you a military veteran?	YES	NO
18. Why do you want to be a Horsham Township police officer? (The following must be answered in your own handwriting or printing – do not type)		
<p>I hereby state that all of the information set forth on this application is true and correct to the best of my knowledge. I understand that the statements made herein are subject to the penalties of §4904, Title 18; Pennsylvania Consolidated Statutes, relating to “Unsworn Falsification to Authorities.”</p>		
<p>_____</p> <p>Applicant’s Signature</p>		<p>_____</p> <p>Date</p>

EQUAL OPPORTUNITY EMPLOYER

THIS SECTION FOR ADMINISTRATIVE PURPOSES ONLY		
Date Received:	Time Received:	Received By: