

**RESOLUTION NO 2016-2**  
**RESOLUTION ESTABLISHING A FEE SCHEDULE**

**WHEREAS**, the Township Council of Horsham Township is authorized by various Ordinances of the Township of Horsham to establish a Schedule of Fees; and

**WHEREAS**, it is necessary that an appropriate Fee Schedule be established sufficient to defray all expenses that may be incurred by the Township in connection with consideration of the various applications and permits.

**NOW, THEREFORE** it is hereby resolved by the Township Council of Horsham Township, that Resolution No. 2015-2 is hereby rescinded and that the following Fee Schedule shall be established.

**FURTHER**, it is hereby resolved that the following Fee Schedule shall be effective as of January 5, 2016:

**INITIATIVE AND REFERENDUM PETITIONS**

1. An initial fee to reimburse the Township for review of the proposed Ordinance by the Township Solicitor. \$500.00
2. Preparation of individual petition forms providing for 40 signatures, certification by the circulator the petition and proposed ordinance, up to 3 pages. \$2.50 (additional pages of ordinance at 25 cents per page).
3. Comparison of petitioners' signatures with Voter Registration List, per petition. \$50.00
4. It is understood that if the Petitioners' Committee fails to obtain the requisite number of signatures, or for some other reason, voluntarily withdraws the petition prior to its submission to the Township for review, or comparison with the Voter Registration List, the amounts paid to the Township for reimbursement for these services, will be refunded

**CONDITIONAL USE**

1. Applicants must submit with their Conditional Use Application, a General Fee of \$2,000.00, plus an escrow of \$2,000.00 for professional fees.

**LIQUOR LICENSE TRANSFER**

1. Liquor License Transfer. \$1,500.00 per application

**BUILDING**

**All construction related permit fees will be doubled if work has commenced prior to the application being approved. All PA UCC construction permits require a PA State Surcharge Fee.**

**NEW CONSTRUCTION - RESIDENTIAL**

Residential – Single, Duplex, Town House, or Multiple Dwelling, \$600.00 for each dwelling unit up to 500 square feet, \$10.00 per 100 square feet of fraction thereof in excess of 500 square feet.

All residential computations based on exterior dimension of all floors of living area, including basements and garages, if attached. Plus Plumbing, Mechanical, Electrical, in addition to the below listed Permit Fees.

Township reserves the right to review unaltered contracts to verify costs of construction.

Plan Review Fee: \$ 75.00 per dwelling unit.

Zoning Permit Fee: \$ 50.00 per dwelling unit.

Occupancy Permit Fee: \$ 100.00 per dwelling unit.

**RESIDENTIAL ALTERATIONS, ADDITIONS, REPAIRS, AND REMODELING AND ACCESSORY BUILDINGS OR STRUCTURES**

\$75.00 for the first \$1,000.00 of cost

\$10.00 per \$1,000.00 of cost or fraction thereof in excess thereafter

\$75.00 minimum fee

Plus Plumbing, Mechanical, Electrical, Plan Review, Zoning and Occupancy Permit Fees.

Township reserves the right to review unaltered contracts to verify costs of construction.

Plan Review Fee: \$ 50.00

Zoning Permit Fee: \$ 50.00

Occupancy Permit Fee: \$ 75.00

**RESIDENTIAL ROOFING, SIDING PERMITS**

\$75.00 plus \$ 0.05 per sq. ft.

\$75.00 minimum fee

**RESIDENTIAL STUCCO PERMITS**

\$75.00 for the first \$1,000.00 of cost

\$10.00 per \$1,000.00 of cost or fraction thereof in excess thereafter

\$75.00 minimum fee

**COMMERCIAL AND INDUSTRIAL AND ALL OTHER ROOFING, SIDING AND STUCCO**

\$200.00 for the first \$1,000.00 of cost

\$10.00 per \$1,000.00 of cost or fraction thereof in excess thereafter

\$200.00 minimum fee

**NEW COMMERCIAL CONSTRUCTION, ADDITIONS, AND ACCESSORY BUILDINGS**

Fee = to 1% of Fair Market Value of Construction.

Plus Plumbing, Mechanical, Electrical, Plan Review, Zoning and Occupancy Permit fees.

Township reserves the right to review unaltered contracts to verify costs of construction.

Minimum Fee \$1,000.00, whichever is greater.

Plan Review Fee: \$ 100.00 per building up to 25,000 sq. ft. (plus \$ 25.00 for each additional 25,000 sq. ft. or fraction thereof) Zoning Permit Fee: \$ 150.00 per building.

## **NEW COMMERCIAL CONSTRUCTION, ADDITIONS, AND ACCESSORY BUILDINGS, CON'T.**

Occupancy Permit Fee:

**Fee** = \$250.00 up to the first 50,000 sq. ft or owned or leased space

**Fee** = \$500.00 50,001 sq. ft. up to 150,000 of owned or leased space

**Fee** = \$750.00 150,001 sq. ft. and over of owned or leased space

## **COMMERCIAL ALTERATIONS, REMODELING AND REPAIRS**

Fee = to 1% of Fair Market Value of Construction.

Plus Plumbing, Mechanical, Electrical Plan Review Zoning and Occupancy Permit fees.

Township reserves the right to review unaltered contracts to verify costs of construction.

Minimum Fee \$500.00, whichever is greater.

Plan Review Fee: \$ 100.00 per building up to 25,000 sq. ft. (plus \$ 25.00 for each additional 25,000 sq. ft. or fraction thereof) Zoning Permit Fee: \$ 150.00 per building.

Occupancy Permit Fee:

**Fee** = \$250.00 up to the first 50,000 sq. ft or owned or leased space

**Fee** = \$500.00 50,001 sq. ft. up to 150,000 of owned or leased space

**Fee** = \$750.00 150,001 sq. ft. and over of owned or leased space

## **INTERNATIONAL FIRE CODE - FIRE PROTECTIONS SYSTEMS & OPERATIONS**

**Construction Permits – See Attachment “A”**

**Operational Permits – See Attachment “B”**

Operational Permits are issued to new or revised operations and upon change of ownership. Permits remain in effect until revoked. Permit Fees are waived when an IFC Construction Permit is required.

## **RESIDENTIAL SWIMMING POOLS**

Minimum Fee - \$125.00 (in-ground pool)

Minimum Fee - \$75.00 (above-ground pool)

Minimum Fee includes first 500 square feet

\$10.00 per 100 square feet of fraction over 500 square feet

Plus Plumbing, Electrical and Zoning Permit Fees

Zoning Permit Fee: \$ 50.00

## **COMMERCIAL SWIMMING POOLS**

Minimum Fee - \$500.00 up to 500 square feet

\$10.00 per 100 square feet to fraction in excess of 500 square feet

Plus Plumbing, Electrical and Zoning Permit Fees.

Zoning Permit Fee: \$ 150.00

## **DEMOLITION PERMIT**

Residential - \$100.00 each building.

Commercial, Industrial, Institutional and Non-residential - \$200.00 for the first building and \$100.00 for each additional building.

## **PLAN REVIEW FEES**

### **Residential Buildings**

1. New Construction - \$75.00 per dwelling unit
2. Additions & Alterations - \$50.00

### **All Other Buildings or Structures**

1. New Construction: up to 25,000 square feet - \$100.00 plus \$25.00 for each additional 25,000 square foot or fraction thereof.
2. Additional & Alterations – fee is same as new construction

## **RE-INSPECTION FEES** (For all Districts and Inspection Types)

Any Inspection, Other Than the Final Inspection;

\*NOTE\* – Fees must be paid in full prior to any re-inspection

After the second failed inspection - Fee = \$75.00

\*NOTE\* – If third inspection fails re-inspection fees to be 50% of the original permit fee, less the PA State surcharge fee

Any Failed Final Inspection, after the second failed inspection –

Fee = 50% of the original permit fee, less the PA State surcharge fee

## **INSPECTIONS REQUESTED FOR HOLIDAYS AND/OR AFTER NORMAL BUSINESS HOURS (MON – FRI, 8:00 A.M. TO 4:30 P.M.)**

Surcharge of \$75.00 per inspection conducted

## **ROAD OPENING PERMITS**

\$50.00 for first 100 feet in length

\$10 for each additional 50 feet in length

## **PLUMBING AND SEWAGE LATERAL PERMITS**

### **Residential:**

\$75.00 for lateral up to 150 feet in length

\$150.00 for lateral in excess of 150 feet in length

Residential repair and replacement, same as above.

### **Commercial, Industrial, and All Other Districts:**

\$150.00 for first 100 feet in length

\$50.00 for each 100 feet or fraction thereof

\$150.00 for each manhole, if applicable

Commercial, Industrial and all other Repair and Replacement, same as above.

## **MASTER PLUMBERS REGISTRATION**

\$100.00 Initial Registration and \$75.00 Annual Renewal

## **PLUMBING AND SEWAGE – NEW CONSTRUCTION, ALTERATION AND REPLACEMENT**

### **Residential:**

\$75.00 up to 5 fixtures or traps (including backflow prevention devices)

\$7.00 each additional fixture or trap

**Commercial, Industrial, Institutional:**

\$125.00 minimum up to 5 fixtures or traps (including backflow prevention devices)

\$9.00 each additional fixture or trap

**MECHANICAL INSPECTION PERMIT FEES**

\$75.00 for the first \$1,000.00 of cost

\$10.00 per \$1,000.00 of cost or fraction thereof in excess thereafter

\$75.00 minimum fee

**ELECTRICAL PLAN REVIEW AND INSPECTION SERVICES**

**Electrical Inspections:**

Rough Inspection

Base Fee \$ 60.00

Cost per device \$ .48

Final Inspection

Base Fee \$ 60.00

Cost per device \$ .48

Minor Work less than 5 Devices

Rough and Final inspection included \$ 60.00

Restoration of a Terminated Service

\$ 50.00

Service – Meter Equipment

100 amp \$ 50.00

200 amp \$ 60.00

400 amp \$ 85.00

600 amp \$ 100.00

800 amp \$ 135.00

1,000 amp \$ 185.00

1200 amp \$ 275.00

Up to 1,600 amp \$ 390.00

Over 1,600 amp \$ 525.00

Each additional meter \$ 10.00

Feeders or Sub Panels

100 amp \$ 50.00

200 amp \$ 60.00

400 amp \$ 85.00

600 amp \$ 100.00

800 amp \$ 135.00

1,000 amp \$ 185.00

1200 amp \$ 275.00

Up to 1,600 amp \$ 390.00

Over 1,600 amp \$ 525.00

Swimming Pools

Pool Bonding / Wiring of Filter \$ 60.00

Pennsylvania Pool Certification \$ 225.00

**ELECTRICAL PLAN REVIEW AND INSPECTION SERVICES – CONT'D**

Temporary Service \$ 60.00

Electric Signs

Parking Lot Poles – First Pole \$ 35.00  
Each Additional Pole \$ 8.00

Equipment, Appliance and Motors Under 1.4 HP

Outlet for Single Unit 20 KW or Less \$ 40.00  
Each Additional Outlet for 20 KW or Less \$ 10.00

Motors, Grinder Pumps, Generators, Welders, Furnaces

Single or Group of 4 Motors of 1 HP \$ 15.00  
1 HP to 7 ½ HP \$ 25.00  
Over 7 ½ HP to 20 HP \$ 35.00  
Over 20 HP to 40 HP \$ 40.00  
Over 40 HP to 75 HP \$ 50.00  
Over 75 HP \$ 95.00

Standby Generators

Up to 20 KVA \$ 35.00  
>20 KVA up to 40 KVA \$ 40.00  
>40 KVA \$ 50.00  
Transfer switch \$ 30.00

Plus Gas Pipe Inspection of \$75.00 and Plan Review Fee of \$ 50.00

Solar Panels

Single or Group of Four \$ 15.00  
Each additional panel \$ 5.00  
Each Additional Device \$ 2.25

Signaling Systems (Burglar Alarms, Fire Alarms, etc.)

For the First Device \$ 35.00

Primary Transformer, Vault, Enclosures, Substations

Under 150 KVA \$ 125.00  
150 to 275 KVA \$ 150.00  
Over 275 to 350 KVA \$ 225.00  
Over 350 to 500 KVA \$ 275.00  
Over 500 to 1,000 KVA \$ 375.00  
Over 1,000 KVA \$ 475.00

Modular and Mobile Homes

Modular Homes – Service and Outlets \$ 60.00  
Mobile Homes – Service incl. Feeder of receptacles \$ 85.00

Plan Review 20%

## **OCCUPANCY PERMIT**

### **Residential:**

New Construction                      **Fee = \$100.00 per Dwelling Unit**  
Additions & Alterations              **Fee = \$75.00**

### **All Other Uses**

**Fee = \$250.00**                      up to the first 50,000 sq. ft or owned or leased space  
**Fee = \$500.00**                      50,001 sq. ft. up to 150,000 of owned or leased space  
**Fee = \$750.00**                      150,001 sq. ft. and over of owned or leased space

## **SIGNS & BILLBOARD PERMITS**

Minimum Fee of \$100.00 for signs up to 32 sq. ft. plus Zoning Permit Fee.  
Signs over 32 sq. ft. @ \$4.00 per sq. ft. and Zoning Permit Fee.

Zoning Permit Fee: \$ 150.00

## **ZONING USE PERMITS**

For all residential new construction, additions, alterations, fences, decks, patios, sheds, driveways, walks and retaining walls. **Fee = \$ 50.00**

No Impact Home Based Business. **Fee= \$ 100.00**

Home Occupation **Fee = \$150.00**

For all other uses and occupancies, for the first 50,000 sq. ft. **Fee= \$ 150.00 plus \$ 25.00** for each additional 50,000 sq. ft. or fraction thereafter

Signs & Billboards – All Districts: Fee: \$150.00

## **JUKEBOXES & MECHANICAL / ELECTRONIC AMUSEMENT DEVICES**

**Annual Fee:**    \$ 150.00 per mechanical / electronic amusement device  
                          \$ 25.00 per jukebox

## **SOLICITATION PERMITS**

Fee structure is:

- One Day - \$ 25.00
- One Month - \$100.00
- One Year - \$200.00

Permits may be issued for more than one person. These fees cover the first person on the permit, each additional person is \$10.00, and each additional person must fill out a separate application. Approval of applications will take from 3 to 5 business days. When submitting applications, two passport style photos must be supplied with each application submitted. A background check of all applicants will be done for our community's safety. As always, Horsham Township reserves the right to deny or revoke a license at any time for just cause.

## **GRADING PERMITS**

Residential in-ground swimming pools                      **Fee** = \$500.00  
Residential General Grading under 2 acres                      **Fee** = \$500.00  
Residential single lot New or Reconstruction                      **Fee** = \$500.00

Commercial/Industrial & all other Non-residential General Grading Permit

<u>Acres</u>	<u>Fee</u>	<u>Escrow</u>
0 to 2	\$ 350.00	\$ 800.00
+2 but less than 5	500.00	950.00
+5 but less than 10	800.00	1,100.00
+10 but less than 20	1,100.00	1,850.00
+20 or fraction thereof	150.00 per acre	3,000.00

Logging re-grading and stabilization permit:

**Fee** = \$150.00 per acre or fraction thereof      **Escrow** = \$1,750.00

## **ROADSIDE STANDS**

\$ 50.00 per permit plus Zoning Review for one day

\$ 10.00 each additional day

Zoning Review Fee: \$ 150.00

## **CODE COMPLIANCE LETTER**

\$25.00 for the issuance of a code compliance letter

### **PERMIT WITHDRAWAL FEES:**

Written requests to withdrawal a permit within (30) thirty days of issuance is required.

75% of the base permit fee will be refunded, less review fee, UCC permit surcharge and if applicable, the zoning review fee. More than (30) thirty days, 50% of the base permit fee will be refunded, less review fee, UCC permit surcharge and if applicable, the zoning review fee.

## **ZONING HEARING BOARD**

### **Residential:**

Addition, Alteration or Accessory Buildings      **Fee** = \$500.00

New one and two-family and multiple Dwellings      **Fee** = \$600.00 per dwelling unit

### **Commercial and Industrial:**

**Fee** = \$1,500.00 plus escrow of \$2,000.00 for professional fees

### **Special Exception, Validity Challenge, Curative Amendment:**

**Fee** = \$2,000.00

Postponement at the request of the applicant: **Fee** = \$200.00

## **PLANNING COMMISSION**

Postponement at the request of the applicant: **Fee**: = \$ 200.00

**TOWNSHIP ZONING CODE OR THE HORSHAM TOWNSHIP ZONING MAP**

Amendments to Zoning Code      **Fee = \$2,000.00**  
 Amendments to Zoning Map      **Fee = \$2,000.00**

Additional fee of \$200.00 may be charged if the Hearing is postponed at the request of the applicant.

**PROFESSIONAL SERVICES AGREEMENTS**

Single Family Home - \$ 2,750.00 escrow \*\*  
 Lighting Consultant Review - \$1,000.00 escrow \*\*  
 Special Projects (e.g. Soil testing, Grading, Landscaping, Sketch Plan, Township Solicitor or Township Consultant Reviews)  
 – Fee to be determined at time of submittal by Township Manager \*\*

\*\*Horsham Township Finance Department will charge an \$8.00 Administrative Fee for each invoice generated for the above referenced Agreements

**SUBDIVISION AND LAND DEVELOPMENTS**

The following fees shall accompany each application for land subdivision or land development application received:

\*\*Horsham Township Finance Department will charge an \$8.00 Administrative Fee for each invoice generated for the Subdivision and Land Development Agreements unless otherwise specified in the Agreements

Category I – **Residential Applications**: These fees apply to all kinds of residential projects for sale, condominium, or rental; any type of buildings; either as a subdivision or single tract land development.

<u>No. of Lots Or Units</u>	<u>General Fee</u>		<u>Fee for Each Unit or Lot</u>	<u>Range in Fees</u>	<u>Escrow</u>
0 – 3	\$ 300.00	and	\$ 50.00	\$ 350 - \$450	\$ 3,000.00
4 – 20	750.00	and	40.00	910 – 1,550	5,000.00
21 – 50	1,000.00	and	30.00	1,630 – 2,500	7,000.00
51 – 100	1,500.00	and	20.00	2,520 – 3,500	10,000.00
101 +	2,000.00	and	10.00	3,020	15,000.00

Category II – **Non-Residential Land Development**: These fees apply to all projects or sections of mixed projects, which are for non-residential use of any kind, for sale, condominium, rental, or lease in any type of building on a single tract of land.

<u>No. of Acres</u>	<u>General Fee</u>		<u>Fee of each Acre or Fraction</u>	<u>Range in Fees</u>	<u>Escrow</u>
0 – 4.99	\$ 750.00		\$ 100.00	\$ 850 – 1,250	\$ 2,750.00
5 – 19.99	1,250.00		90.00	1,700. – 3,050.	3,000.00
20 – 49.99	1,750.00		80.00	3,350. – 5,750.	3,250.00
50 – 99.99	2,250.00		70.00	5,750. – 9,250.	3,500.00
100 +	3,000.00		70.00	10,000.	4,000.00

Category III – **Non-Residential Land Subdivisions**: These fees apply to applications subdividing land for non-residential use.

<u>General Fee</u>	<u>Fee for each lot</u>	<u>Escrow Fee</u>
\$1,500.00	\$500.00	\$5,000.00

**FURTHER BE IT RESOLVED**, that pursuant to the provision of section 907 of the Municipalities Planning code, the Members of the Zoning Hearing Board shall be compensated at the rate of \$50.00 per meeting night that they attend

**FURTHER BE IT RESOLVED**, that the following fees shall be charged for the use of the Parks and Park Facilities as listed. These fees shall be waived for the Horsham Township Youth Sports Organizations to include Horsham Little League, Horsham Soccer Association, Horsham Hoops, Horsham Hawks, etc.

<u>Facility</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
Park Picnic Pavilion	\$30	\$100.00
*Over 3 hours	\$15.00 per hour	\$50.00 per hour
<b>Softball &amp; Baseball Fields</b>		
2 hours	\$25 (10/hr over 2 hrs)	\$75 (\$15/hr over 2 hrs)
Season (5 or more consecutive weeks)	\$8 per use	\$24 per use

<u>Facility</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>Football, Soccer and Multipurpose fields</b>		
2 hours	\$25 (\$10/hr over 2 hours)	\$75 (\$15/hr over 2 hours)
Season (5 or more consecutive weeks)	\$12 per use	\$30 per use
<b>Tournaments</b> (Dawn to Dusk Field Use)	\$75	\$200
<b>Gazebo</b>		
Wedding Pictures	no charge	no charge
Wedding Ceremonies	\$25.00	\$100.00

**COMMUNITY CENTER FEES:**

The Township Manager must approve any exception to the following fees. Fees must be paid by the date indicated on the permit issued by Horsham Township Recreation Department.

	<b>Group A</b>	<b>Group B1</b>	<b>Group B2</b>	<b>Group C</b>	<b>Group D</b>
<b>Main Mtg. Room</b>	No Charge	No Charge	\$35/hour	\$35/hour	\$50/hour
<b>Room A</b>	No Charge	No Charge	\$20/hour	\$25/hour	\$35/hour
<b>Room B</b>	No Charge	No Charge	\$20/hour	\$25/hour	\$35/hour
<b>Equipment</b>	No Charge	TBD	TBD	TBD	TBD
<b>Kitchen</b>	No Charge	TBD	TBD	TBD	TBD

*\*Permit times will include set-up and clean up of one (1) hour total. A minimum two hours per use will be assigned (includes up to one hour for the event and at least 30 minutes for set-up and 30 minutes for clean-up).*

*\*\*Additional charge may be assessed for set-up services and/or necessary clean up after an event.*

*\*\*\*The Main Meeting Room will be assigned in all cases where attendance is unknown (i.e. Homeowners Association Annual Meetings).*

**COMMUNITY CENTER FEES – CONT'D:**

**Security Deposit**

A \$50.00 security deposit is due with fee and application. The deposit less any damages, charges for additional time, or more than customary cleaning will be refunded after the event.

**Other Equipment Use Fees**

Set up of table and chairs:	Included
Set up of stage:	
1 Section	\$5.00
2 Sections	\$10.00
3 Sections	\$15.00
4 Sections	\$25.00
Use of lap top computer and projector:	\$15.00/\$50.00 Deposit
Use of PA system:	\$10.00/\$50.00 Deposit

**PARK AND RECREATION CANCELLATION FEES:**

**Community Center**

**With more than 10 business days notice of cancellation requiring a refund:**

Rental Fees paid will be refunded in full minus the \$30 administrative fee. If just the date is changed, there will be no administrative fee assessed.

**With 6 to 10 business days notice of cancellation:**

Rental Fees paid will be refunded minus a 25% cancellation fee and minus the \$30.00 administrative fee. If just the date is changed, there will be no administrative fee assessed.

**With 1 to 5 business days' notice of cancellation or date change:**

Rental Fees paid will be refunded minus a 50% cancellation fee and minus the \$30.00 administrative fee. If just the date is changed, there will be no administrative fee assessed.

If cancelled on the date of the event or the event is a “no show”, there will be no refund of fees paid.

**PARK AND RECREATION CANCELLATION FEES, CON'T.:**

**Park Facilities: Pavilions, Athletic Fields**

There will be a \$10.00 administrative fee for any rental cancellations by Horsham Township Residents, there will be a \$20.00 administrative fee for any rental cancelation by a non-resident.

**Recreation Programs:**

There will be a \$10.00 fee charged for any withdrawal from a program. There will be no refunds for a bus trip unless your seat is resold, if your seat is resold then you will receive a refund less the \$10.00 fee charged for withdrawal from the trip.

**CURB AND SIDEWALK PROGRAM ADMINISTRATION**

A fee of \$ 40.00 will be applied to any curb or sidewalk project requiring the billing of a property owner or responsible party for installed curbing or sidewalks

## **INSUFFICIENT FUNDS CHECK**

A fee of \$ 30.00 will be assessed for any check returned due to “insufficient funds” or “non-sufficient funds (NSF)”. This fee will be in addition to the amount indicated on the check.

## **TAX COLLECTOR FEES**

Tax Certification	\$25.00 Fee
Issue Duplicate Bill	\$ 5.00 Fee

## **RECORDS COPYING FEES**

<b><u>Record Type</u></b>	<b><u>Fee</u></b>
Photocopies:	
8.5” x 11” standard, single-sided, black and white	\$0.25 per page
8.5” x 11” standard, single-sided, color	\$0.35 per page
8.5” x 11” standard, double-sided, black and white	\$0.50 per sheet
8.5” x 11” standard, double-sided, color	\$0.70 per sheet
8.5” x 14” Legal, single-sided, black and white	\$0.35 per page
8.5” x 14” Legal, single-sided, color	\$0.50 per page
8.5” x 14” Legal, double-sided, black and white	\$0.75 per sheet
8.5” x 14” Legal, double-sided, color	\$1.00 per sheet
11” x 17” Ledger, single-sided, black and white	\$0.50 per page
11” x 17” Ledger, single-sided, color	\$0.75 per page
11” x 17” Ledger, double-sided, black and white	\$1.00 per sheet
11” x 17” Ledger, double-sided, color	\$1.25 per sheet
Facsimile copies:	\$0.50 per page
Certification of Record (does not include notary fees)	\$1.00/record, not per page
Specialized documents	Actual cost
CD’s, DVD’s, disk and other media	Actual cost
Staples current rates (prices subject to change):	
CD-R	\$1.00
CD-RW	\$2.50
Paper sleeve	\$0.50
Disk	\$1.50
CD/DVD Padded Mailing Envelope	\$0.80
Blue Prints, large sheets	Actual cost
Conlin’s current rates (prices are subject to change):	
Round trip	\$ 4.00
24 x 36, black & white	\$ 4.02
30 x 42, black & white	\$ 6.03
If not cash, minimum fee	\$10.00
If print from a PDF (electronic file)	\$15.00 + cost of size of print

**RECORDS COPYING FEES – CONT'D:**

<b><u>Record Type</u></b>	<b><u>Fee</u></b>
Picture Copy (printing a digital picture on photo paper)	
Staples current rates (prices subject to change)	\$0.50 per photo
Round trip	\$4.00

Postage Fees: Actual cost of mailing

Prepayment: If fees are estimated to exceed \$100.00.

In addition the following items will be available for the respective fee:

Zoning Map	\$ 7.00
Community Map	\$ 7.00
Comprehensive Plan	\$ 20.00
Codification of Codes	\$200.00
Chapter 230 – Zoning Code	\$ 20.00
Chapter 198 – SALDO	\$ 20.00

Specialized documents to include oversized paper (i.e. plans), disc, photos etc will be charged the actual cost to the township.

**POLICE DEPARTMENT FEES:**

Accident Reports	\$ 15.00 ea.
Fingerprint Cards	\$ 15.00 ea first card, \$5.00 for ea addtl card
Kennel Fee	\$ 15.00 per day
Local background check	\$ 10.00 ea.

**HORSHAM TOWNSHIP LIBRARY - FINES & FEES SCHEDULE**

**Late fines:**

Adult books (hardcover or paperback): 30¢/day up to a maximum of the replacement cost of item.

Children's books (hardcover or paperback): 20¢/day up to a maximum of the replacement cost of item.

Single issue of any magazine: 20¢ per day up to a maximum of the replacement cost of the issue.

Video or DVD: \$1.00 per day up to a maximum of the replacement cost of the item.

Music CD: 30¢ per day up to a maximum of the replacement cost of the item.

Audio book (cassette or CD format): 30¢/day up to a maximum of replacement cost of item.

## **HORSHAM TOWNSHIP LIBRARY - FINES & FEES SCHEDULE – CONT'D:**

### **Charges for lost or damaged items:**

Replacement charges for lost or damaged books, DVDs, music CDs, and audio books will be the list price of the item as recorded in the library's on-line database plus the following processing fees (based on the format of the item):

Books: \$ 5.00

DVDs: \$ 5.00

Music CDs: \$ 5.00

Audio books (1-12 discs): \$ 5.00

Audio books (13-24 discs): \$ 5.00

Read-aloud kits: \$ 5.00

**Charges for lost or damaged magazine issues: \$ 6.00**

**Charges to replace library card \$ 2.00**

### **Charges for lost or damaged barcodes and cases:**

Lost or defaced barcode: \$0.50

Lost or damaged compact disc jewel case (1, 2, 3 or more disc capacity): \$2.00

Lost or damaged DVD case (1 or 2 disc capacity): \$ 3.00

Lost or damaged audio book case (1 to 12 compact disc capacity): \$3.00

Lost or damaged audio book case (13 to 24 compact disc capacity): \$ 5.00

Lost or damaged children's kit plastic hang-up bag: \$ 2.00

**Charges for referring long-overdue patron accounts to District Magistrate court: \$50.00**

In addition to outstanding overdue fines and/or lost material replacement charges.

**Charges for photocopies and printing from library computers:** 20¢ per page

**Fax service (outgoing only):** \$1.00 per page

Sending to numbers outside the local area codes (215, 267, 610, 484)

### **Charges for Interlibrary Loan service:**

- Lending to libraries outside of Pennsylvania: \$10.00 per item
- Borrowing from libraries that do not participate in PA reciprocal interlibrary loan agreement: actual costs charged by lending library are passed through to the patron.
- Photocopying of journal articles: actual costs charged by lending library are passed through to the patron.

**Coffee:** \$1.00 per cup; Flavia single-serving beverage in Café

**HORSHAM TOWNSHIP LIBRARY - FINES & FEES SCHEDULE – CONT'D:**

**Book sales:**

- \$3.00 per hardcover new books (publication date within 12 months of sale)
- \$2.00 per used hardcover adult book
- \$1.00 per used paperback “trade” editions
- \$ .50 per used adult paperback “mass market” editions
- \$2.00 per used children’s hardcover books
- \$1.00 per used children’s paperback books, any edition
- \$2.00 for music CDs, DVDs (1-2 discs), VHS Tapes
- \$5.00 for special items (coffee table books, unusual items)

**MEETING ROOM FEES:**

Refundable deposit for meeting room reservation by any outside group \$20.00

Per hour charge for reserving Meeting Rooms for Group C Entities:

	<b>Room A</b>	<b>Room B</b>	<b>Room C</b>	<b>Room A &amp; B</b>	<b>Room B &amp; C</b>
	\$ 20.00	\$ 20.00	\$ 20.00	N/A	N/A
Room A& B or B & C				\$40.00	\$40.00

Per hour charge for reserving Meeting Rooms for Group D Entities:

	<b>Room A</b>	<b>Room B</b>	<b>Room C</b>	<b>A &amp; B</b>	<b>B &amp; C</b>
	\$ 35.00	\$ 35.00	\$ 35.00	N/A	N/A
Room A& B or B & C				\$70.00	\$70.00

Entire Meeting Room per hour charge for reserving by Group C & D Entities \$50.00

Use of Library’s video projector, screen & laptop computer connection \$ 75.00

**Test Proctoring**

Test proctoring service \$ 10.00

Printing of test papers, chargers per page printed \$ .20

First class mailing of completed tests – actual cost by weight & class

**Collection of fines and fees charges by other libraries in the MCLINC Consortium:**

When Horsham Township Library patrons borrow materials belonging to other member libraries of the Montgomery County Library and Information Network Consortium, overdue fines and replacement charges will be based on the schedule of fines and fees of the library that owns the material. In these cases Horsham Township Library collects and transmits these fines and fees to the owning library.

**PROFESSIONAL FEES**

**FURTHER BE IS RESOLVED**, that whereas, the Municipalities Planning Code states that reasonable fees may be charged for Professional Services when adopted by Resolution; that the attached fees are incorporated into the Township Fee Schedule. The attachments include:

- Grim, Biehn & Thatcher proposal dated November 3, 2015
- Gilmore & Associates dated November 17, 2015
- McCloskey & Faber proposal dated November 20, 2015
- E. Van Rieker proposal dated November 3, 2015
- Suburban Lighting Consultants dated November 5, 2015

**RESOLVED AND ADOPTED** by the Township Council of Horsham Township this 4<sup>th</sup> day of January, 2016.

TOWNSHIP COUNCIL  
OF  
HORSHAM TOWNSHIP

By: \_\_\_\_\_  
Deborah M. Tustin  
President

Attest:

\_\_\_\_\_  
William T. Walker,  
Township Manager

# 2009 IFC OPERATIONAL PERMITS ATTACHMENT "B"

Sec.	Permit	Permit Description	Fee
105.6.1	Aerosol products	Manufacture, store or handle Level 2 or Level 3 aerosol products in excess of 500 lbs.	\$50.00
105.6.2	Amusement building	Operation of a special amusement building	\$50.00
105.6.3	Aviation facilities	Aircraft servicing, repair, or fueling.	\$50.00
105.6.4	Carnivals and fairs	Required to conduct a carnival or fair	\$75.00
105.6.5	Cellulose nitrate film	Storage, handling, or use of cellulose nitrate film in a Group A occupancy	\$50.00
105.6.6	Combustible dust	Operations producing combustible dusts.	\$50.00
105.6.7	Combustible fibers	Storage and handling of combustible fibers in quantities >100 cubic feet	\$50.00
105.6.8	Compressed gases	Storage, use, and handling of compressed gases as defined in Table 105.6.9.	\$50.00
105.6.9	Covered mall buildings	Placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items	\$50.00
		Display of liquid or gas-fired equipment in the mall	\$50.00
		Use of open flame or flame producing equipment	\$50.00
105.6.10	Cryogenic fluids	Produce, store, transport on site, use, handle, or dispense other than inert cryogenic fluids in amounts in excess of those in chart 105.6.11	\$50.00
		Produce, store, transport on site, use, handle, or dispense inert cryogenic fluids in amounts in excess of those in chart 105.6.11	\$50.00
105.6.11	Cutting and welding	Conduct cutting or welding operations	\$50.00
105.6.12	Dry cleaning plants	Conduct a dry cleaning business or to change to a more hazardous cleaning solvent used in an existing operation	\$50.00
105.6.13	Exhibits and trade shows	Required to operate an exhibit or trade show	\$50.00
105.6.14	Explosives	Manufacture of any quantity of explosive, fireworks, or pyrotechnic special effect	<b>PAL &amp; I</b>
		Storage, handling, sale, of any quantity of explosive, fireworks, or pyrotechnic special effect	<b>PAL &amp; I</b>
		Use of any quantity of explosive, fireworks, or pyrotechnic special effect - Fireworks Display	\$200.00
105.6.15	Fire hydrants and valves	Operate fire hydrants or valves intended for fire suppression purposes	Prohibit
105.6.16	Flammable and Combustible Liquids	Storage, handling, or use of Class I liquids in excess of 5 gallons in a building	\$50.00
		Storage, handling, or use of Class I liquids in excess of 10 gallons outside a building	\$50.00
		Storage, handling, or use of Class II or Class IIIA liquids in excess of 25 gallons in a building	\$50.00
		Storage, handling, or use of Class II or Class IIIA liquids in excess of 60 gallons outside a building	\$50.00
		Operate tank vehicles, tanks, or terminals where flammable or combustible liquids are transported, stored, or dispensed	\$50.00
		Operate fuel-dispensing stations where flammable or combustible liquids are transported, stored, or dispensed	\$50.00
		Install, alter, remove, abandon, or place out of service an underground, protected above-ground, or above-ground flammable liquid tank	\$50.00
		Change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than the original	\$50.00
105.6.17	Floor finishing	Floor finishing or surfacing operations exceeding 350 square feet using Class I or II liquids	\$50.00
105.6.18	Fruit & crop ripening	Operate a fruit or crop-ripening facility	\$50.00
105.6.19	Fumigation & thermal insecticidal fogging	Operate a fumigation or thermal insecticidal fogging and to maintain a room, vault, or chamber in which toxic or flammable fumigant is used	\$50.00
105.6.20	Hazardous materials	Storage, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.20 of the IFC	\$50.00
105.6.21	HPM	Storage, handling, or use of hazardous production materials	\$50.00
105.6.22	High-piled storage	To use a building or portion thereof as a high-piled storage area exceeding 500 square feet	\$50.00

# 2009 IFC OPERATIONAL PERMITS (CON'T)

## ATTACHMENT "B"

Sec.	Permit	Permit Description	Fee
105.6.23	Hot work	Public exhibitions and demonstrations where hot work is conducted	\$50.00
		Use of portable hot work equipment inside a structure.	\$50.00
		Fixed site hot work (welding)	\$50.00
		Hot work conducted in a hazardous OR wildfire risk fire area	\$50.00
		Application of roofing coverings with the use of an open flame device	\$50.00
105.6.24	Industrial ovens	As regulated in Chapter 21	\$50.00
105.6.25	Lumber yards and woodworking plants	Storage or processing of lumber exceeding 100,000 board feet	\$50.00
105.6.26	Liquid or Gas fueled vehicles	Display, operate or demonstrate liquid or gas fueled vehicles or equipment in assembly buildings	\$50.00
105.6.27	LP gas	Storage and use of LP-gas	<b>PAL &amp; I</b>
		Operation of cargo tankers that transport LP gas	<b>PAL &amp; I</b>
105.6.28	Magnesium	Melt, cast, heat-treat, or grind more than 10 pounds	\$50.00
105.6.29	Miscellaneous combustible storage	Combustible storage in excess 2500 cubic feet	\$50.00
105.6.30	Open burning	Prohibited, except for silvicultural, range or wildlife mgt. prevention or control of disease or pests and bonfires	\$50.00
105.6.31	Open flames and torches	Removal of paint with a torch; use a torch or open flame device in a hazardous or wildfire risk fire area	\$50.00
105.6.32	Open flames and candles	Open flames & candles in connection with assembly areas, dining areas of restaurants or drinking establishments	\$50.00
105.6.33	Organic coatings	Organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day	\$50.00
105.6.34	Places of assembly	Operation of a place of assembly; 50 - 500 persons	\$50.00
		Operation of a place of assembly; 501 - 1000 persons	\$50.00
		Operation of a place of assembly; > 1000 persons	\$50.00
105.6.35	Private fire hydrants	Removal from service, use or operation of a private fire hydrant, except for qualified maintenance personnel, or fire brigades	\$50.00
105.6.36	Pyrotechnic special effects material	Use or handling of pyrotechnic special effects material	\$200.00
105.6.37	Pyroxlin plastics	Storage or handling of more than 25 pounds of pyroxlin plastics & for the assembly or manufacture of articles involving pyroxlin plastics	\$50.00
105.6.38	Refrigeration equipment	As regulated in Chapter 6	\$50.00
105.6.39	Repair garages	Operation of repair garages and automotive, marine and fleet service stations	<b>PAL &amp; I</b>
105.6.40	Rooftop heliports	Operation of a rooftop heliport	\$100.00
105.6.41	Spraying and dipping	Conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders	\$50.00
105.6.42	Storage of scrap tires and tire byproducts	Maintain storage of scrap tires and tire byproducts that exceeds 2500 cubic feet for indoor storage	\$100.00
105.6.43	Temp. membrane structures tents & canopies	Operate an air-supported temp. membrane structure or a tent having an area in excess of 400 sq. ft. (Plus Electrical Permit if applicable)	\$75.00
105.6.44	Tire-rebuilding plants	Operation and maintenance of a tire-rebuilding plant	\$100.00
105.6.45	Waste handling	Operation of wrecking yards, junk yards and waste material-handling facilities	\$100.00
105.6.46	Wood products	Storage of chips, hogged material, lumber or plywood in excess of 200 cubic feet	\$100.00