

ORGANIZATIONAL MEMBERSHIP LIST, CONFERENCE ATTENDANCE & ASSOCIATED MUNICIPAL REPRESENTATIVE

BUDGET 2022

Section 5-16 of the "Code of the Township of Horsham" identifies conduct related to "Membership in Associations". In order to comply with this section, attached is the annual list of organizations and their associated municipal representatives:

TOWNSHIP

- Delaware Valley Health Insurance Trust (DVHIT)
- Delaware Valley Insurance Trust (DVIT)
- Delaware Valley Workers' Compensation Trust (DVWCT)
- Horsham Preservation and Historical Association
- Montgomery County Consortium of Communities (MCCC)
- Montgomery County Development Corporation (MCDC)
- National Association of Town Watch
- Natural Lands Trust
- Pennsylvania Municipal League
- Pennsylvania State Association of Boroughs (PSAB)
- Pennsylvania Library Association

COUNCIL

- Montgomery County Association of Township Officials (MCATO)
- Pennsylvania League of Cities and Municipalities (PLCM)
- Pennsylvania State Association of Township Supervisors (PSATS)

DIRECTOR OF CODES & COMMUNITY PLANNING

- Pennsylvania Building Officials Conference (PENNBOC)
- Pennsylvania Association of Code Officials (PACO)
- Pennsylvania Association of Building Code Officials (PABCO)
- Pennsylvania Association of Zoning Officials (PAAZO)
- Pa Chapter of American Planning Association (PA APA)

DIRECTOR OF ECONOMIC DEVELOPMENT

- Horsham Chamber of Commerce
- Chamber of Commerce for Greater Montgomery County
- Urban Land Institute
- Pennsylvania Economic Development Association
- International Economic Development Council
- Valley Forge Convention & Visitors Bureau

ENVIRONMENTAL ADVISORY BOARD

- Pennsylvania Environmental Council

FINANCE DIRECTOR

- Government Finance Officers' Association (GFOA)
- Montgomery County Tax Collectors' Association (MCTCA)
- Pennsylvania State Tax Collectors' Association (PSCTA)

FIRE MARSHAL & EMERGENCY MANAGEMENT COORDINATOR

- Bucks County Fire Marshals' Association (BCFMA)
- International Association of Arson Investigators (IAAI)
- Pennsylvania Association of Arson Investigators (PAAI)
- Pennsylvania Fire Code Officials (PFCO)
- National Fire Protection Association (NFPA)
- Society of Fire Protection Engineers (SFPE)
- International Code Council (ICC)
- Pennsylvania State Association of Township Supervisors – The Emergency Manager

PUBLIC WORKS DIRECTOR

- Montgomery County Public Works Association (MCPWA)
- American Public Works Association (APWA)
- Keystone Athletic Field Managers Organization (KAFMO)
- Montgomery County Recreation Council (MCRC)
- National Recreation and Parks Association (NRPA)
- Natural Lands Trust
- Pennsylvania Recreation and Park Society (PRPS)
- Pennsylvania Turf Grass Council (PTGC)
- The AARK Wildlife Rehabilitation & Education Center (AARK)

LIBRARY & THE RECREATION SERVICES DIRECTOR

- Montgomery County Recreation Council (MCRC)
- MCLINC
- Pennsylvania Library Association
- American Library Association

POLICE (CHIEF)

- Delaware Valley Association of Professional Police Officials (DVAPPO)
- International Association of Chiefs of Police (IACP)
- Montgomery County Police Chiefs Association (MCPCA)
- Pennsylvania Chiefs of Police Association (PCPA)
- Public Employer Labor Relations Advisory Service (PELRAS)
- Southeastern Police Chiefs Association (SPCA)
- Northwestern Center for Public Safety Alumni (NWCPS)

POLICE (LIEUTENANTS)

- Delaware Valley Association of Professional Police Officials (DVAPPO)
- FBI National Academy Associates (FBINAA)
- Pennsylvania Chiefs of Police Association (PCPA)
- Southeastern Police Chiefs Association (SPCA)

POLICE (FIREARM INSTRUCTORS)

- National Rifle Association (NRA)

POLICE (SWAT MEMBERS)

- National Tactical Officers Association (NTOA)

POLICE K-9 OFFICERS

- National K-9 Officers Association

TOWNSHIP MANAGER

- Association for Pennsylvania Municipal Management (APMM)
- International City Management Association (ICMA)
- Greater Horsham Chamber of Commerce (GHCC)
- Horsham Rotary Club (HRC)
- Public Employer Labor Relations Advisory Service (PELRAS)
- Society for Human Resources Managers (SHRM)

Prior to the attendance of any individual at a state or national conference the Township Manager shall make a specific recommendation and the Council shall approve, in advance, the attendance and expenditure for this conference. Those identified in Budget 2021 (COVID-19 contingent) are as follows:

- Township Council and Township Manager – Annual Pennsylvania State Association of Township Supervisors’ Annual Educational Conference & Trade Show
- Police Chief – Pennsylvania Chiefs’ Training Conference (approximately \$1,200)
- Police Chief and Lieutenant – Accreditation Training Conference (approximately \$475 per person)
- Lieutenant to FBI National Academy Training Conference (approximately \$1,500)
- Police Chief and Lieutenant to FBI National Academy State Retrainer (approximately \$750 per person)
- Township Manager/Director of Administration, Police Chief and Lieutenant to PELRAS (under approximately \$1,250 per person)
- Assistant Director of Public Works – Pennsylvania Recreation & Park Society annual conference (less than \$1,000)
- Director of Codes & Community Planning – Pennsylvania Building Officials Conference, State College, PA (approximately \$1,000)

- Director of Codes & Community Planning – Penn State Transportation Education Safety Conference, State College, PA (approximately \$1,000)
- Director of Community & Economic Development – Pennsylvania Economic Development Association Spring Legislative Conference and/or PEDDA Fall Conference (approximately less than \$1,250 each)
- Director of Finance – Government Finance Officers' Association Annual Conference & State Tax Collectors Association.
- Reference Librarian – Pennsylvania Library Association (PALA) Annual Conference (approximately less than \$1,000).
- Director of Public Works/Director of Administration – Annual Pennsylvania State Association of Township Supervisors – Educational Trade Show in Harrisburg (approximately less than \$2,000)
- Director of Codes & Community Planning – American Planning Association PA Chapter Annual Conference (approximately \$1,000)
- Director of Codes & Community Planning – Association of Defense Communities National Summit (approximately \$2,000)

HORSHAM TOWNSHIP
MEMORANDUM

To: Horsham Township Council
From: William T. Gildea-Walker, Township Manager
Date: September 27, 2021
Re: 2022 Minimum Municipal Obligation (MMO) for the Non-Uniformed and Police Pension Plans

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires that the "Chief Administrative Officer" of each municipal pension plan inform the "governing body" about the plan's expected financial obligation for the coming year. This requirement must be met by the last business day in September.

The calculation of the 2022 plan cost, or the Minimum Municipal Obligation (MMO), required an estimate of the 2021 W-2 wages of the employees covered by the plans. The Township has indicated on the attached 2022 Minimum Municipal Obligation Worksheets its best estimate of plan costs. Questions concerning this calculation, or the MMO, may be addressed to the Township Manager's office.

Please understand that the MMO is the municipality's financial obligation to the Police and Non-Uniformed Retirement Plans and must be paid by December 31, 2022. It must be paid using a General Fund allocation and general municipal pension system state aid.



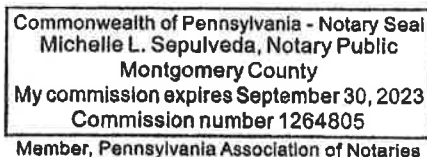
William T. Gildea-Walker

Attachment: 2022 MMO Worksheet for Non-Uniformed Pension Plan
2022 MMO Worksheet for Police Pension Plan

Subscribed and sworn before me this 27th day of September, 2021.



Notary Public




**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
BUDGET FOR 2022**

NAME OF MUNICIPALITY: HORSHAM TOWNSHIP

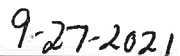
COUNTY: MONTGOMERY

	NON UNIFORMED PENSION PLAN
1. TOTAL ANNUAL PAYROLL (Estimated W-2 Salary for 2021)	3,249,512
2. NORMAL COST PERCENTAGE (Derived from latest actuarial valuation 1/1/19)	5.86%
3. TOTAL NORMAL COST (Item 1 times Item 2)	190,421
4. TOTAL AMORTIZATION REQUIREMENT (Derived from latest actuarial valuation 1/1/19)	90,467
5. TOTAL ADMINISTRATIVE EXPENSES (Derived from latest actuarial valuation 1/1/19)	1,400
6. TOTAL FINANCIAL REQUIREMENT (Item 3 + Item 4 + Item 5)	282,288
7. TOTAL MEMBER CONTRIBUTIONS	97,485
8. FUNDING ADJUSTMENT* (Derived from latest actuarial valuation 1/1/19)	0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	184,803

*A funding adjustment exists only if the assets exceed accrued liability as reported in the latest actuarial valuation and is determined pursuant to Section 302 (C) of Act 205 of 1984.



Signature of Chief Administrative Officer



Date Certified to Governing Body

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
BUDGET FOR 2022**

NAME OF MUNICIPALITY: HORSHAM TOWNSHIP

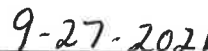
COUNTY: MONTGOMERY

	POLICE PENSION PLAN
1. TOTAL ANNUAL PAYROLL (Estimated W-2 Salary for 2021)	4,846,622
2. NORMAL COST PERCENTAGE (Derived from latest actuarial valuation 1/1/21)	13.10%
3. TOTAL NORMAL COST (Item 1 times Item 2)	634,907
4. TOTAL AMORTIZATION REQUIREMENT (Derived from latest actuarial valuation 1/1/21)	632,828
5. TOTAL ADMINISTRATIVE EXPENSES (Derived from latest actuarial valuation 1/1/21)	10,166
6. TOTAL FINANCIAL REQUIREMENT (Item 3 + Item 4 + Item 5)	1,277,901
7. TOTAL MEMBER CONTRIBUTIONS	242,331
8. FUNDING ADJUSTMENT* (Derived from latest actuarial valuation 1/1/21)	0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	1,035,570

*A funding adjustment exists only if the assets exceed accrued liability as reported in the latest actuarial valuation and is determined pursuant to Section 302 (C) of Act 205 of 1984.



Signature of Chief Administrative Officer



Date Certified to Governing Body

**HORSHAM TOWNSHIP
FINANCE DEPARTMENT
MEMORANDUM**

To: Township Council

From: William T. Gildea-Walker, Township Manager

Date: October 25, 2021

Re: Debt Summary - Budget 2022

As identified in Horsham Township's Home Rule Charter, please accept this Memorandum as an appropriate summary of Horsham Township's debt position that can be forwarded for Council's information. The municipal debt can be summarized as follows:

SINKING FUND (Series 2021)

- In 2002 Horsham Township was successful acquiring a \$6.5 million general obligation bond for Library construction.
- In 2005 Horsham Township refinanced the bonds at a considerable savings.
- In 2011 Horsham Township again refinanced the bonds at a considerable savings.
- In 2012 payment of the bond issue was \$432,612.50. The amount had been comprised of a \$230,000 principal payment and \$202,612.50 in interest payments.
- In 2013 payment of the bond issue was \$428,013. The amount had been comprised of a \$230,000 principal payment and \$198,013 in interest payments.
- In 2014 payment of the bond issue was \$428,412.50. The amount had been comprised of a \$235,000 principal payment and \$193,412.50 in interest payments.
- In 2015 payment of the bond issue was \$426,362.50. The amount had been comprised of a \$240,000 principal payment and \$186,362.50 in interest payments. At the end of the year, the outstanding principal amount will be \$5,375,000.
- In 2016 Horsham Township again refinanced the bonds at a considerable savings.
- In 2017 payment of the bond issue was \$279,600. The amount had been comprised of a \$150,000 principal payment and

\$129,600 in interest payments. At the end of 2017, the outstanding principal amount was \$5,135,000.

- In 2018 payment of the bond issue was \$281,600. The amount had been comprised of a \$155,000 principal payment and \$126,600 in interest payments. At the end of 2018, the outstanding principal amount was \$4,980,000.
- In 2019 payment of the bond issue was \$283,500. The amount had been comprised of a \$160,000 principal payment and \$123,500 in interest payments. At the end of 2019, the outstanding principal amount was \$4,820,000.
- In 2020 payment of the bond issue will be \$290,300. The amount to be comprised of a \$170,000 principal payment and \$120,300 in interest payments. At the end of 2020, the outstanding principal amount will be \$4,650,000.
- In 2021 payment of the bond issue will be \$281,900. The amount to be comprised of a \$165,000 principal payment and \$116,900 in interest payments. At the end of 2021, the outstanding principal amount will be \$4,485,000.
- In 2021 Horsham Township again refinanced the bonds at a considerable savings.
- In 2022 payment of the bond issue will be \$199,300. The amount to be comprised of a \$105,000 principal payment and \$94,300 in interest payments. At the end of 2022, the outstanding principal amount will be \$4,610,000.
- Funds will be transferred, as needed, from the Library Operating Fund, to pay the debt.

SINKING FUND (Series 2018)

- In 2018 Horsham Township was successful acquiring a \$4.06 million general obligation bond for capital improvements.
- In 2019 payment of the bond issue was \$207,574. The amount had been comprised of a \$5,000 principal payment and \$202,574.87 in interest payments. At the end of 2019, the outstanding principal amount was \$4,055,000.
- In 2020 payment of the bond issue will be \$229,356.25. The amount to be comprised of a \$75,000 principal payment and \$154,356.26 in interest payments. At the end of 2020, the outstanding principal amount will be \$3,980,000.
- In 2021 payment of the bond issue will be \$230,606.25. The amount to be comprised of a \$80,000 principal payment and \$150,606.25 in interest payments. At the end of 2021, the outstanding principal amount will be \$3,900,000.
- In 2022 payment of the bond issue will be \$231,606.25. The amount to be comprised of a \$85,000 principal payment and

\$146,606.26 in interest payments. At the end of 2022, the outstanding principal amount will be \$3,815,000.

Draft: 10/25/2021

Township of Horsham

BOND SALE DOCUMENT
General Obligation Bonds, Series of 2021

Results of Negotiated Sale

\$4,715,000

August 11, 2021

(Parameters Ordinance June 9, 2021)

Prepared by:

Scott Shearer

Managing Director

&

Karli Keisling

Senior Analyst



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**TOWNSHIP OF HORSHAM
SUMMARY OF OUTSTANDING INDEBTEDNESS**

Debt Service Requirements

1	2	3	4	5
Fiscal Year Ended	G.O. Bonds Series of 2016	G.O. Bonds Series of 2018	G.O. Bonds Series of 2021	Total Debt Service
12/31/2021	58,450	230,606	20,956	310,012
12/31/2022		231,606	199,300	430,906
12/31/2023		232,356	282,200	514,556
12/31/2024		237,856	278,400	516,256
12/31/2025		234,856	279,600	514,456
12/31/2026		231,856	285,700	517,556
12/31/2027		228,856	281,600	510,456
12/31/2028		230,856	282,500	513,356
12/31/2029		231,656	283,300	514,956
12/31/2030		232,256	284,000	516,256
12/31/2031		232,656	284,600	517,256
12/31/2032		227,856	285,100	512,956
12/31/2033		228,056	285,500	513,556
12/31/2034		233,056	280,800	513,856
12/31/2035		232,656	281,100	513,756
12/31/2036		232,056	281,300	513,356
12/31/2037		231,256	281,400	512,656
12/31/2038		230,256	281,400	511,656
12/31/2039		229,056	281,300	510,356
12/31/2040		233,256	276,100	509,356
12/31/2041		232,094	280,900	512,994
12/31/2042		230,750	280,500	511,250
12/31/2043		229,225		229,225
12/31/2044		232,519		232,519
12/31/2045		230,450		230,450
12/31/2046		228,200		228,200
12/31/2047		230,769		230,769
12/31/2048		227,975		227,975
12/31/2049				
12/31/2050				
Totals	58,450	6,474,906	5,857,556	12,390,912
Principal*	0	3,980,000	4,715,000	8,695,000

Call Date: 11/15/2021 9/15/2023 11/15/2026
Purpose: Restructure 2011 New Money CurRef 2016

* Outstanding as of August 11, 2021

TOWNSHIP OF HORSHAM
SERIES OF 2021
REFUNDS THE SERIES OF 2016

Settle 8/25/2021
Dated 8/25/2021

1	2	3	4	5	6	7	8	9
<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Yield</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>	<u>Existing Debt Service</u>	<u>Savings</u>
11/15/2021				20,955.56	20,955.56	20,955.56	223,450.00	202,494.44
5/15/2022				47,150.00	47,150.00			
11/15/2022	105,000	2.000	0.200	47,150.00	152,150.00	199,300.00	283,600.00	84,300.00
5/15/2023				46,100.00	46,100.00			
11/15/2023	190,000	2.000	0.280	46,100.00	236,100.00	282,200.00	285,200.00	3,000.00
5/15/2024				44,200.00	44,200.00			
11/15/2024	190,000	2.000	0.350	44,200.00	234,200.00	278,400.00	281,700.00	3,300.00
5/15/2025				42,300.00	42,300.00			
11/15/2025	195,000	2.000	0.450	42,300.00	237,300.00	279,600.00	283,200.00	3,600.00
5/15/2026				40,350.00	40,350.00			
11/15/2026	205,000	2.000	0.600	40,350.00	245,350.00	285,700.00	284,600.00	(1,100.00)
5/15/2027				38,300.00	38,300.00			
11/15/2027	205,000	2.000	0.750	38,300.00	243,300.00	281,600.00	280,900.00	(700.00)
5/15/2028				36,250.00	36,250.00			
11/15/2028	210,000	2.000	0.900	36,250.00	246,250.00	282,500.00	282,200.00	(300.00)
5/15/2029				34,150.00	34,150.00			
11/15/2029	215,000	2.000	1.000	34,150.00	249,150.00	283,300.00	283,400.00	100.00
5/15/2030				32,000.00	32,000.00			
11/15/2030	220,000	2.000	1.100	32,000.00	252,000.00	284,000.00	284,012.50	12.50
5/15/2031				29,800.00	29,800.00			
11/15/2031	225,000	2.000	1.200	29,800.00	254,800.00	284,600.00	284,512.50	(87.50)
5/15/2032				27,550.00	27,550.00			
11/15/2032	230,000	2.000	1.300	27,550.00	257,550.00	285,100.00	284,490.00	(610.00)
5/15/2033				25,250.00	25,250.00			
11/15/2033	235,000	2.000	1.500	25,250.00	260,250.00	285,500.00	284,345.00	(1,155.00)
5/15/2034				22,900.00	22,900.00			
11/15/2034	235,000	2.000	1.500	22,900.00	257,900.00	280,800.00	283,755.00	2,955.00
5/15/2035				20,550.00	20,550.00			
11/15/2035	240,000	2.000	1.600	20,550.00	260,550.00	281,100.00	283,035.00	1,935.00
5/15/2036				18,150.00	18,150.00			
11/15/2036	245,000	2.000	1.600	18,150.00	263,150.00	281,300.00	281,960.00	660.00
5/15/2037				15,700.00	15,700.00			
11/15/2037	250,000	2.000	1.900	15,700.00	265,700.00	281,400.00	280,750.00	(650.00)
5/15/2038				13,200.00	13,200.00			
11/15/2038	255,000	2.000	1.900	13,200.00	268,200.00	281,400.00	283,700.00	2,300.00
5/15/2039				10,650.00	10,650.00			
11/15/2039	260,000	2.000	1.900	10,650.00	270,650.00	281,300.00	281,350.00	50.00
5/15/2040				8,050.00	8,050.00			
11/15/2040	260,000	2.000	2.100	8,050.00	268,050.00	276,100.00	278,850.00	2,750.00
5/15/2041				5,450.00	5,450.00			
11/15/2041	270,000	2.000	2.100	5,450.00	275,450.00	280,900.00	281,200.00	300.00
5/15/2042				2,750.00	2,750.00			
11/15/2042	275,000	2.000	2.100	2,750.00	277,750.00	280,500.00	283,250.00	2,750.00
TOTALS	4,715,000			1,142,555.56	5,857,555.56	5,857,555.56	6,163,460.00	305,904.44

Savings as % of refunded principal 6.58%

* Optional redemption date of November 15, 2026

TOWNSHIP OF HORSHAM
Series of 2018

1	2	3	4	5	6
<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Proposed Fiscal Year Debt Service</u>
3/15/2019			125,321.74	125,321.74	
9/15/2019	5,000	3.000	77,253.13	82,253.13	207,574.86
3/15/2020			77,178.13	77,178.13	
9/15/2020	75,000	5.000	77,178.13	152,178.13	229,356.25
3/15/2021			75,303.13	75,303.13	
9/15/2021	80,000	5.000	75,303.13	155,303.13	230,606.25
3/15/2022			73,303.13	73,303.13	
9/15/2022	85,000	5.000	73,303.13	156,303.13	231,606.25
3/15/2023			71,178.13	71,178.13	
9/15/2023	90,000	5.000	71,178.13	161,178.13	232,356.25
3/15/2024			68,928.13	68,928.13	
9/15/2024	100,000	3.000	68,928.13	166,928.13	237,856.25
3/15/2025			67,428.13	67,428.13	
9/15/2025	100,000	3.000	67,428.13	167,428.13	234,856.25
3/15/2026			65,928.13	65,928.13	
9/15/2026	100,000	3.000	65,928.13	165,928.13	231,856.25
3/15/2027			64,428.13	64,428.13	
9/15/2027	100,000	3.000	64,428.13	164,428.13	228,856.25
3/15/2028			62,928.13	62,928.13	
9/15/2028	105,000	4.000	62,928.13	167,928.13	230,856.25
3/15/2029			60,828.13	60,828.13	
9/15/2029	110,000	4.000	60,828.13	170,828.13	231,656.25
3/15/2030			58,628.13	58,628.13	
9/15/2030	115,000	4.000	58,628.13	173,628.13	232,256.25
3/15/2031			56,328.13	56,328.13	
9/15/2031	120,000	4.000	56,328.13	176,328.13	232,656.25
3/15/2032			53,928.13	53,928.13	
9/15/2032	120,000	4.000	53,928.13	173,928.13	227,856.25
3/15/2033			51,528.13	51,528.13	
9/15/2033	125,000	4.000	51,528.13	176,528.13	228,056.25
3/15/2034			49,028.13	49,028.13	
9/15/2034	135,000	4.000	49,028.13	184,028.13	233,056.25
3/15/2035			46,328.13	46,328.13	
9/15/2035	140,000	4.000	46,328.13	186,328.13	232,656.25
3/15/2036			43,528.13	43,528.13	
9/15/2036	145,000	4.000	43,528.13	188,528.13	232,056.25
3/15/2037			40,628.13	40,628.13	
9/15/2037	150,000	4.000	40,628.13	190,628.13	231,256.25
3/15/2038			37,628.13	37,628.13	
9/15/2038	155,000	4.000	37,628.13	192,628.13	230,256.25
3/15/2039			34,528.13	34,528.13	
9/15/2039	160,000	3.625	34,528.13	194,528.13	229,056.25
3/15/2040			31,628.13	31,628.13	
9/15/2040	170,000	3.625	31,628.13	201,628.13	233,256.25
3/15/2041			28,546.88	28,546.88	
9/15/2041	175,000	3.625	28,546.88	203,546.88	232,093.75
3/15/2042			25,375.00	25,375.00	
9/15/2042	180,000	3.625	25,375.00	205,375.00	230,750.00
3/15/2043			22,112.50	22,112.50	
9/15/2043	185,000	3.625	22,112.50	207,112.50	229,225.00
3/15/2044			18,759.38	18,759.38	
9/15/2044	195,000	3.625	18,759.38	213,759.38	232,518.75
3/15/2045			15,225.00	15,225.00	
9/15/2045	200,000	3.625	15,225.00	215,225.00	230,450.00
3/15/2046			11,600.00	11,600.00	
9/15/2046	205,000	3.625	11,600.00	216,600.00	228,200.00
3/15/2047			7,884.38	7,884.38	
9/15/2047	215,000	3.625	7,884.38	222,884.38	230,768.75
3/15/2048			3,987.50	3,987.50	
9/15/2048	220,000	3.625	3,987.50	223,987.50	227,975.00
TOTALS	4,060,000		2,851,837.36	6,911,837.36	6,911,837.36

AUTHORIZED EMPLOYEE NUMBER/CLASSIFICATIONS	2021	2022
Administration		
Manager	1	1
Director of Economic Development	1	1
Director of Administration	1	1
Finance Director	1	1
Administrative Secretary	0	1
Sr. Bookkeeper	1	1
Public Relations Clerk	1	1
Accounting Clerk	1	1
Code Enforcement Officials	3	3
Code Enforcement Secretary	1	1
Code Enforcement Clerk	1	1
Deputy Tax Collector	1	1
Fire Marshal & Emerg. Mgmt. Co.	1	1
Special Events Coordinator	0	1
Custodian (part-time)	1	1
Total Full Time Administration	14	16
Total Part Time Administration	1	1
Public Works (Combined w/ Parks 2018)		
Director of Public Works	1	1
Asst. Director of Public Works	0	1
Foreman	1	1
Lead Worker	1	1
Mechanic	2	2
Equipment Operator	3	3
Truck Driver	4	4
Laborer	2	2
Secretary	1	1
Temporary Highway (Seasonal Help)	2	2
Lead Worker	1	1
Truck Driver	1	1
Laborer	2	2
Temporary Parks (Seasonal Help)	3	3
Custodian (part-time)	1	1
Recreation Facility Attendants (part-time)	5	5
Total Full Time Public Works	19	20
Total Part Time Public Works	11	11
Police		
Chief	1	1
Deputy Chief	1	0
Lieutenant	2	3
Sergeant	5	5
Corporals	4	4
Detective	4	4
Patrolman	22	23
School Officer	1	1
Police Secretary	1	1
Dispatchers	3	3
Dispatchers (part-time)	2	2
Clerk	3	3
Community Relations Officer	0	0
Crossing Guards (part-time)	6	6
Custodian (part-time)	1	1
K-9 Trainer	1	1
Total Full Time Police	47	48
Total Part Time Police	10	10
Library & Recreation Services		
Librarian - Director	1	1
Librarian - Other	3	3
Circulation Supervisor	1	1
Clerk	10	10
Cataloger (part-time)	1	1
Custodian	0	0
Custodian (part-time)	1	1
Page (part-time)	5	5
Farmers Market Coordinator	1	1
Total Full Time Library	5	5
Total Part Time Library	18	18
TOTAL ALL FULL TIME EMPLOYEES	85	89
TOTAL ALL PART TIME EMPLOYEES	40	40

DRAFT: 10/25/2021

**HORSHAM TOWNSHIP
FINANCE DEPARTMENT
MEMORANDUM**

To: William T. Walker, Township Manager
From: Finance
Date: 21 October 2021
Re: Annual Contributions

For your review, and anticipated forwarding to Township Council, is a list of proposed organizations and municipal contributions that the Finance Department intends to include on a 2021 "Check Register" and the meeting agenda item "Approval of the List of Checks". Note that all of the organizations below and amounts are the same as in the previous year. The 2021 list is as follows:

Aldersgate	\$250.00
Bux-Mont Meals on Wheels	\$250.00
Montgomery County Critical Incident Stress	\$150.00
Montgomery County Emergency Service	\$150.00
Montgomery County SPCA	\$450.00
Victim Services Center	\$250.00
Visiting Nurses Association of Montgomery Cty.	\$1,500.00
TOTAL	\$3,000.00

Please notify the Finance Department if any of these organizations or contribution amounts should be altered. Otherwise, the above amounts will be processed and issued in the same manner as other disbursements identified in 2021.

Note that the annual contributions are charged to 01.480.030.