
PROPERTY TRANSFER CERTIFICATION

PM-210 Property Transfer Application (Version
1.2 2020-01)



HORSHAM TOWNSHIP
1025 HORSHAM ROAD
HORSHAM, PA 19044
215-643-3131 PHONE

Page 1 of 3

On March 13, 2019, the Horsham Township Council adopted Ordinance No. 2019-05 with regard to property transfers.

These regulations were adopted to ensure that a property's sidewalks are in good repair, house numbers are posted, and smoke detectors are installed and working properly.

The following documents need to be submitted within 90 days prior to the date of settlement or transfer:

- Property Transfer Application (Page 2 of 3)

- Fee paid to "Horsham Township" via check or cash
 - * \$50 if Application is submitted more than 30 days before settlement
 - * \$100 if Application is submitted within 30 days of settlement

The following documents need to be submitted within 30 days after to the date of settlement or transfer:

- Property Transfer Affidavit (Page 3 of 3)
(may be signed at settlement and returned to Horsham Township)

After the Property Transfer Application is submitted and fee paid, a Township official will inspect the outside of the property for sidewalk and house number compliance. If any violations are present, notice will be either e-mailed (or mailed) to all parties included on the application.

Additional documents, including the "Guide – Replacement Criteria for Curb, Sidewalk or Driveway Apron" can be found on the Township website (www.horsham.org).

Any questions should be referred to the Code Enforcement Department at (215) 643-3131.

**ALL CERTIFICATES AND NOTIFICATIONS WILL BE E-MAILED UNLESS OTHERWISE
REQUESTED**

PROPERTY TRANSFER AFFIDAVIT

PM-210 Property Transfer Application (Version
1.2 2020-01)



HORSHAM TOWNSHIP
1025 HORSHAM ROAD
HORSHAM, PA 19044
215-643-3131 PHONE

Page 3 of 3

Property Address:	
Seller's Name:	
Purchaser's Name:	

The Seller certifies that the residence located at the property address above in Horsham Township, Montgomery County, Pennsylvania, has operating **smoke detectors** or an operational smoke detection system within the **immediate vicinity of all bedrooms, one in each bedroom, and one on every level of the building described, including basements and habitable attics**, which shall be in compliance with the International Property Maintenance Code adopted by Horsham Township as required by Chapter 164 of the Township Code.

The Seller certifies that **the building numbers are conspicuously posted** in such a manner that they are visible and legible from the street as required by Chapter 82 of the Township Code.

Seller's Signature: _____ Date: _____

Seller's Signature: _____ Date: _____

Acknowledged By:

Purchaser's Signature: _____ Date: _____

Purchaser's Signature: _____ Date: _____