

# HORSHAM TOWNSHIP



1025 HORSHAM ROAD

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HORSHAM, PA 19044

215-643-3131 PHONE  
215-643-0448 FAX

WILLIAM T. GILDEA-WALKER  
TOWNSHIP MANAGER

DENNIS P. HAGGERTY JR  
DIRECTOR OF ADMINISTRATION

August 23, 2020

## RE: RESIDENTIAL RENTAL PROPERTY REGISTRATION

Dear Rental Property Owner or Landlord:

In March of 2019, Horsham Township adopted Ordinance 2019-05 to enact a Residential Rental Property Inspection Program. After an initial educational period, enforcement of the ordinance began in the fall of 2019. The ordinance requires the inspection of all residential rental units and common areas once every three years. This letter serves as a follow up to our original outreach efforts in 2019. For those who have already registered your properties, thank you. **Any rental units which have not yet been registered with the township are required to do so by the end of the year (12/31/2020).** Properties that are not registered by the end of the year may have late fees assessed with their first inspection.

To register your property, please visit the code enforcement webpage at <https://horsham.org/pview.aspx?id=43680&catid=611> where you can register your property online or print and submit a hard copy of the application. Payment of the inspection fee is not required for registration. A copy of the residential rental inspection program brochure is included with this letter to provide you with additional information on the program.

If you have received this letter in error and are not a Residential Rental Owner or Landlord, please call (215) 643-3131 or email [horshamcodes@horsham.org](mailto:horshamcodes@horsham.org) so we can update our records.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Franklin", written over a white background.

Jamie Franklin  
Code Enforcement Officer